



Office of the Mayor-President

Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
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225/389-3259 FAX 225/389-4841
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Kris R. Goranson
Director of Purchasing

ADDENDUM NO. 2
November 18, 2021

Your reference is directed to: **File Number: 21-08818**

Solicitation Number: **M8818 Point of Sale System**

scheduled to open: **November 30, 2021**

The following ADDENDUM 2 QUESTIONS & ANSWERS will be made part of the above referenced solicitation.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 21-08818

dsstewart@brla.gov
225-389-3259 x 3264

Signature

Date

Company

ADDENDUM 2 QUESTIONS & ANSWERS
M8818 Point of Sale System

Question 1: Please confirm that the City desires only a hardcopy submission from vendors?
Not electronically through bidexpress.com?

Answer 1: Both forms of submission are acceptable

Question 2: Will proposer's need to register for the Vendor Self Service (VSS) through Munis before submitting a bid?

Answer 2: No; vendors will not need to be registered for VSS through Munis before submitting a bid

Question 3: With the Thanksgiving holiday right before the deadline, and due to the Shipping industry crunch, would the City extend the deadline to any day between Wednesday, December 1st through Friday, December 3rd To allow for a hardcopy delivery buffer?

Answer 3: Bid opening is still set for 11:00 a.m. on November 30, 2021

Question 4: Please confirm that this purchase by the City will be tax exempt.

Answer 4: The City Parish is tax-exempt

Question 5: Are Proposers permitted to submit a narrative detailed proposal in a PDF format in addition to the City's bid forms? This would provide the City an ease of review for the proposer's holistic capabilities.

Answer 5: Yes, this information can be included with the bid